

GEORGIA PLACEMENT PROCEDURES-Georgia Students

Checklist

Must Have:

- _____ 1. Records from the sending school
Psychological (call for data if parent does not bring)
IEP
Student enrolled and in attendance
- _____ 2. Signed Permission for *Brantley County* Placement
- _____ 3. Minutes from Interim Placement Meeting
- _____ 4. Signed Consent for Release of Confidential Information.
Records are to be sent to:

Brantley County School Psychologist
Attn: Suzanne Crumpton
272 School Circle
Nahunta, GA 31553

Check One: _____ Date Release Mailed
_____ Date Release Faxed – Fax Number _____
- _____ 5. Interim Placement Form (Send 1 copy to Wendy Lee at Central Office)
- _____ 6. Medicaid permission letter for all students receiving speech.
- _____ 7. Completed Worksheet For Assessment Decision Making.
- _____ 8. Copies of the IEP (with modifications) should be sent to the Special Education teachers.
- _____ 9. **FTE sheet completed & submitted to the SI operator**

IMPORTANT - Send the above paperwork to Wendy Lee at the Board of Education Office, within 10 days of the interim placement.